

14.11 Adjunct Duties

14.11.1 District Invitations To District Committees

The District shall determine the need for and the mission of District committees. In the event that the District creates a District committee, the District may invite specific bargaining unit members to participate in the committee. If the unit member accepts the District's invitation, the District shall appoint that specific bargaining unit member to the committee. Examples of current District committees are the following: "District Math Committee," the Superintendent's "CTAG Steering Committee," the "GATE Committee," the "PBIS Committee," the "Equity/CEIT/COI Committee," the "District Literacy Committee." At its sole discretion, the District may terminate any committee, may create new committees, and may change the focus, mission, and composition of these committees.

The District will solicit volunteers to participate in District committees. If a bargaining unit member is passionate about a subject, the unit member may seek to be invited to be on a District committee by sharing that interest with the unit member's site administrator. The District reserves the right to determine which bargaining unit members are invited to participate in the District committee.

Although the District shall not provide a substitute teacher, any bargaining unit member may attend these District committees whether or not the bargaining unit member is a member of the committee.

14.11.2 District Required School Site Adjunct Duties

No later than May 15 of each school year, the District, at its sole discretion, shall develop a list of up to eleven (11) required adjunct duties for the following year. The duty "OGEA representative" shall be one of the eleven required adjunct duties at each school.

In the event the District is considering whether or not to require more than eleven (11) required adjunct duties, the District shall give OGEA notice and an opportunity to bargain about the workload impact of the increased number of adjunct duties.

14.11.3 Site Adjunct Duty Advisory Committee

At the option of the bargaining unit members assigned to that site, each school site may elect at least two (2) unit members to act as the site's Adjunct Duty Advisory Committee. The Committee members shall be the site administrator and two (2) bargaining unit members. In addition to the District required adjunct duties and the general site adjunct duties (see Appendix I), the Adjunct Duty Advisory Committee may select up to five (5) adjunct duties for the following school year.

The Adjunct Duty Advisory Committee shall develop the Adjunct Duty list no later than May 31 of each school year. In the event the Adjunct Duty Advisory Committee fails to develop a list of up to five (5) adjunct duties by May 31 of each school year, the adjunct duties for the next school year shall remain the same as the prior school year.

14.11.4 Unit Members Self Select Duties

Prior to the selection of other adjunct duties, OGEA shall give the District the name(s) of the OGEA Site Representative, and the District shall invite bargaining unit members to participate in District Appointed Committees.

During the first two (2) weeks of each school year, bargaining unit members shall self-select adjunct duties. Each bargaining unit member has a professional responsibility to select and perform the self-selected adjunct duties.

The site administrator shall equitably assign adjunct duties to any unit members who do not self-select adjunct duties.

Unit members employed on partial contracts shall perform adjunct duties on a proportional basis.

14.11.5 District And OGEA Adjunct Duty Task Force

Every three (3) years, the District and OGEA intend to form a joint adjunct duty task force to review and/or update the list of optional adjunct duties.